

Timber Glen Condominium Association, Inc.
4301 Clubhouse Drive
Mays Landing, New Jersey 08330
Tel. (609)272-0884
Fax (609)272-1390

APPLICATION FOR EXTERIOR CHANGE BY UNIT OWNER

Name _____
Address _____
Home Phone _____ Alternate Phone _____

I hereby make application to the Board of Trustees for the following change to the exterior of my unit (Describe specifics of improvement and attach sketch if needed so that the Board can review your application in detail.):

Contractor's Name and Phone Number _____
(Attach Contractor's Proposal and Certificate of Insurance.)

Date Work is to Begin _____

(Note: No work is to begin prior to receipt of Certificate of Insurance from Contractor.)

I understand that approval of this project does not waive the necessity to obtain Township permits or comply with applicable building or zoning codes and that failure to obtain necessary permits will automatically void this approval, if granted.

If this request is authorized and installed, the above described is the sole property of the unit owner requesting the approval. By executing this alteration, I accept all responsibility for its maintenance and good repair and certify that the work will be done by qualified personnel.

I understand that no work may begin on this until receipt of written approval from the Board of Trustees.

Signed _____, Unit Owner

Signed _____, Unit Owner

Dated _____

For Board Use Only:

Received by _____ Date Received _____

To Board/Committee _____ Date Reviewed _____

Approved _____ Disapproved _____

Approved Subject to _____

Reason for Disapproval _____

Date Unit Owner Notified of Decision _____