

# FOX HILL CONDO ASSOCIATION

Application Number: \_\_\_\_\_

## APPLICATION FOR REQUEST FOR APPROVAL OF EXTERIOR MODIFICATIONS

HOMEOWNER (Print Name) \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOUSE COLOR: \_\_\_\_\_ DOOR COLOR: \_\_\_\_\_ SHUTTERS COLOR: \_\_\_\_\_

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### INSTRUCTIONS

Proper completion will expedite processing of application. Incomplete applications will be returned without approval; therefore, it is suggested that you review documents before filling out the application. Some applications must include a **COPY OF THE PROPERTY PLOT PLAN** (issued to homeowner at settlement), showing location and dimensions of the proposed improvements. **PROPERTY MODIFICATIONS SHALL NOT BE STARTED UNTIL APPROVAL HAS BEEN OBTAINED.**

Work **MUST BEGIN WITHIN SIX (6) MONTHS** of application approval. If work is not started within six months of approval, this application will become null and void. **IT IS THE HOMEOWNER'S RESPONSIBILITY TO OBTAIN ALL NECESSARY BUILDING PERMITS FROM THE TOWNSHIP/BOROUGH AND PROVIDE A COPY OF SAME TO THE MANAGEMENT COMPANY.**

Please attach any additional sketches and/or pictures that will help with the review and approval of this application.

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### DESCRIPTION OF IMPROVEMENTS

Check appropriate box or boxes. **ITEMS WITH ASTERISK (\*) REQUIRE PLOT PLAN SUBMISSION**

- |   |  |
|---|--|
| <input type="checkbox"/> STORM DOORS    | <input type="checkbox"/> WINDOW BOXES                  |
| <input type="checkbox"/> SWIMMING POOL* | <input type="checkbox"/> PORCH*                        |
| <input type="checkbox"/> SUNROOM*       | <input type="checkbox"/> SHED*                         |
| <input type="checkbox"/> GARAGE*        | <input type="checkbox"/> BARBECUE*                     |
| <input type="checkbox"/> PATIO/DECK*    | <input type="checkbox"/> SATELLITE DISH*               |
| <input type="checkbox"/> LIGHTING*      | <input type="checkbox"/> INSTALLATION OF TEMPORARY POD |
| <input type="checkbox"/> SOLAR PANEL    | <input type="checkbox"/> OTHER*                        |

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Detailed Description (include material sample, color, type, dimensions, and/or brochures):

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**ACKNOWLEDGEMENT:**

I/We (homeowner) hereby acknowledge, accept and agree that the aforementioned modifications would be performed in total compliance with the defined Architectural Guidelines and will upon completion, be subject to review and acceptance by the Board. In the event said modifications are determined not to be in accordance with the Architectural Guidelines, I/We (homeowner) will remove said modifications, in order to comply with the Architectural Guidelines. I/We (homeowners) further acknowledge that we will remedy the appropriate violations within thirty (30) days of written notification. In the event, I/We (homeowner) do not comply with the Architectural Guidelines after thirty (30) days notification; I/We (homeowner) accept any action the Hidden Meadow Homeowners Association Board of Directors imposes for corrective action at our expense.

**HOMEOWNERS ACKNOWLEDGEMENT OF RESPONSIBILITIES AND LIABILITIES:**

Fox Hill Condo Association Board approval of application is valid to the extent that such approval complies with the Fox Hill guidelines. The homeowner assumes full responsibility for any adverse effects on drainage caused by any new construction and will not hold the Fox Hill Condo Association or the Management Company responsible as it relates to the approval of the application.

I/We owner's of the above property, do hereby acknowledge that any exterior improvements to my/our property such as, but not limited to storm doors, window boxes, porch, sunroom, shed, garage, barbecue, patio/deck, and satellite dish will comply with the Fox Hill guidelines, and approvals, as well as any Township/Borough requirements as it relates to this application. Improvement to my property will not affect any engineering design relating to but not limited to drainage or any neighboring property. If any of the above-stated requirements are not adhered to, I/We (homeowner) take full responsibility to correct any such conditions as Fox Hill and or Borough/Township determines to be the action for the remedy.

**ACKNOWLEDGED AND ACCEPTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
**HOMEOWNER'S SIGNATURE**

\*\*\*\*\*Do not write below this line -- for Board use only\*\*\*\*\*

Review Date: \_\_\_\_\_  APPROVED  NOT APPROVED  
COMMENTS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BOARD SIGNATURE:**

\_\_\_\_\_  
(PRINT AND SIGN NAME)

**ARCHITECTURAL INSPECTION**

DATE INSPECTED: \_\_\_\_\_

INSPECTED BY: \_\_\_\_\_

CERTIFICATE OF APPROVAL ISSUED BY: \_\_\_\_\_ DATE: \_\_\_\_\_