

Village Grande at English Mill Homeowners Association  
**FORM 101**  
**GENERAL COMPLAINT FORM**

(Complaint may only be filed by members of the Association. Return the completed form by Email, fax or place in Mailbox outside Site Manager's Office)

**CONTACT INFORMATION FOR ASSOCIATION MEMBER FILING COMPLAINT:**

Name:  Date complaint filed:

Address:  Phone number:

Email Address:

\*FAILURE TO PROVIDE CONTACT INFORMATION WILL RENDER COMPLAINT INVALID.

**COMPLAINT:**

As a property owner and member of The Village Grande at English Mill Homeowner's Association, I do swear and affirm that on or about  (date of violation), I did witness the following event(s) or occurrence(s), which I consider to be a violation or nonconformance of the Covenants, Conditions and Restrictions, By-Laws, or any other Rules & Regulations of VGEM (Please note that the person submitting a complaint is responsible to review restrictive covenants to determine if event/occurrence is prohibited):

  
  
  
  
  

Address where violation occurred:

Photos or other documentation included with this complaint: YES  NO

PLEASE NOTE: Complaint remains anonymous except in the following conditions: 1) Person against whom complaint is filed requests a hearing with the Board and/or the ADR Committee to respond to the allegations in the complaint; and 2) Person against whom the Complaint was filed pursues legal action against the Association.

Please keep a copy of this complaint for your records, as copies of the complaint will not be provided by our office. You will not be contacted in response to this complaint unless further communication is required for enforcement.