



**Board of Trustees Open Session Meeting Minutes
May 8, 2018**

The Open Session Meeting of the Village Grande at English Mill Homeowners Association for May 8, 2018 was called to order at 6:30pm by President, Jim Lichtenwalner. The meeting was held in the Grande Ballroom of the Village Grande at English Mill Clubhouse, located at 1 Village Grande Road, Egg Harbor Township, NJ.

A roll call was read by Cynthia Williams of DiLucia Management Corporation that confirmed the presence of the following VGEM Association Board Members: Jim Lichtenwalner, President; Betty Alberts, Vice President; John Gallagher, Trustee; and Sam Salierno, Trustee. Secretary Jeannie Eckard was absent. Also in attendance were Cynthia Williams and Kate Walton from DiLucia Management Corporation.

Jim confirmed that a quorum had been established. Jim reported that notice of this meeting was posted at the VGEM Clubhouse. It was also announced via the email and phone blast systems.

MOTION from Betty to adopt the agenda for today's meeting.

Vote: 4 in favor, 0 opposed

Resolved: Motion carried

MOTION from Sam to approve the minutes of the April 10, 2018 HOA Meeting of the Board of Trustees as printed and distributed to the members of the Board.

Vote: 4 in favor, 0 opposed

Resolved: Motion carried

President's Report

Jim reports that tonight we honor and thank all of the volunteers who give their time and expertise to the Association. The last big volunteer effort was the spring cleanup in April and together 24 bags of trash were collected. The Garden Club had a speaker who talked about the benefit of adding milkweed to a property to encourage butterflies. The Garden Club has been approved to plant milkweed in the dry basins and also to add some flowers to the entrances on Bluebell and Violet. Finally, the Board has decided to move the bike rack to the side of the Clubhouse for easier access.



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Trustee's Report

Sam reminds everyone to lock your car doors, ensure your garage doors are closed and to keep your exterior lights on.

Committee Report

Bill Giannetti reports that the Rules Committee has met to develop a regulation regarding the use of the dry detention basins. They will report back to the Board when the recommendation is finalized.

Manager's Report

Financial

The following figures represent the bank account balances as of today:

- Operating Account – Univest Bank – \$167,154
- Capital Reserves – Merrill Lynch – \$553,947
- Other Reserves (working capital and maintenance) – Merrill Lynch – \$343,188
- Monthly Dues are \$202.00

Operations

- Management is coordinating with American Pools for pre-season operations.
- Spa water has leveled out; Horton is investigating
- New Irrigation Well – Water Central has completed the well on Violet.
- Irrigation Startup – 99% of the irrigation system has been inspected and turned on. The system ran for the first-time last week and will run as necessary.
- Clubhouse Maintenance
 - Gutters have been cleaned
 - Parking lot will be seal coated and line stiped this week
 - Clubhouse and pool furniture will be power washed next week



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Transition

- Horton is still working to address the Ph I/II Transition Report and the punch list from the indoor pool and stone work
- Board is finalizing a rebuttal to Horton's Transition Report response. This rebuttal will be sent to our attorney.

Pool Contract and Operations

**NO LIFEGUARD ON DUTY
PERSONS UNDER THE AGE OF 16
MUST BE ACCOMPANIED BY AN ADULT
NO SWIMMING ALONE**

Old Business

MOTION: Sam moves to approve Procedure 110 - Adoption of Policies, Procedures, Rules, Regulations and Guidelines.

Vote: 4 in favor, 0 Opposed

Resolved: Motion Carried.

MOTION: John moves to approve Procedure 111 - Practices for Conducting Open Session Meetings of the Board of Trustees to the next Open Session Meeting.

Vote: 4 in favor, 0 Opposed.

Resolved: Motion Carried.

New Business

MOTION: Sam moves to approve the proposal from South Shore Seal Coat to seal coat and line stripe the Clubhouse Parking Lot in the amount of \$7,500.

Vote: 4 in favor, 0 opposed.

Resolved: Motion Carried.



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Volunteer Awards

Meeting adjourned.

Respectfully Submitted,
Cynthia Williams, Community Manager
DiLucia Management Corporation