DILUCIA
MANAGEMENT CORPORATION

TIMBER GLEN
CONDOMINIUM ASSOCIATION
January 2020

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Association Meeting
January 9, 2020,
6pm at the Clubhouse

CENSUS FORMS

Census forms are required to be filled out every year. This applies to all owners as well as their tenants.

The forms can be found on our website at DiLucia.com under the Timber Glen locations tab or can be picked up at the office.

Please fill them out completely and return to the office by January 15th.

Also, please make sure you list the license plate numbers of all your vehicles to avoid the risk of being towed.

OFFICE HOURS
Tuesdays 8:30-1:30
Thursdays 8:30-4:30

Please refrain from putting grease down the drain and do not flush anything down the commode that could clog the pipes.

Baby wipes, Q-tips, or anything other than toilet paper can clog the sewer lines and could cause a backup.

Calendar of Events

1– Association Fees Due
New Year's Day—
Management Offices are Closed
9—Board Meeting
11– Late Fees Assessed
15—Census Forms Due Back
20—Martin Luther King Day

Timber Glen Condominium Association Board of Trustees

Steve Hazzard, President • Clem Thomas, Vice President •

Doug Clark, Treasurer • Rosemary McGloin, Secretary • Frank Tummillo, Trustee

Winterize your home!

After last year's frigid winter, everyone should realize the importance of winterizing their pipes.

* Please disconnect all hoses from hose bibs. If you have a shut off valve in your unit for an exterior spigot, please drain it and shut it off.
* Wrap exterior pipes (like your water heater pipes) with insulating pipe material.
* If you are going away, please maintain the interior temperature above 60º.
* Open cabinet doors that have pipes in them to keep warm air circulating.

WINTERIZATION AGREEMENTS WERE DUE BY DECEMBER 15TH

Rental Units

As per our Community Rules and Regulations, all owners who rent their condominiums must complete a rental package. There is also a registration fee that is applied each year. It has come to our attention that there are many owners who have not provided us with the required documentation.

All the required forms for your rental are on our website, simply go to DiLucia.com and download the necessary forms and submit them so we can update your file.

Your cooperation in this matter is appreciated and feel free to contact us should you have any further questions.

As a reminder, to prevent potential car theft please be sure to lock your vehicles when they are parked in the community.

Parking Reminders

Each unit has one assigned spot, and only two cars per unit are permitted to be parked in the Court at any given time. If you have any additional vehicles, they are to be parked at the Clubhouse. Additional cars not parked at the Clubhouse are subject to being towed. Avoid the tow fee and park at the clubhouse!

PLEASE PARK IN YOUR ASSIGNED SPOT, THEN UTILIZE A VISITOR SPOT FOR YOUR 2ND CAR.

The 2020 budget has been prepared by the Budget Committee.
There is NO INCREASE in the Association dues.
More information will be provided after the meeting in January.

A special thank you to the members of the 2020 budget committee for their hard work.