

# The Fairways at Laguna Oaks

## APPLICATION FOR MISCELLANEOUS EXTERIOR MODIFICATION

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

DATE OF SUBMISSION: \_\_\_\_\_

Brief description of **ALL** work to be performed:

### REQUIREMENTS:

- An application must be completed for all changes or alterations to be made to the exterior of your home site.
- No exterior change or modification to your home site can be completed without the submission of this application and all supporting documents.
- A copy of this application should also be submitted to the Middle Township Zoning/Building Permit Office for a project that requires a permit.
- No change or modification can move forward until the homeowner received an approval letter from the Community Manager. Any work started without said approval will be subject to a \$20.00 a day fine until approval is obtained.

### SPECIFICATIONS:

- Attach a detailed scale drawing of work to be performed with location and dimensions.
- Attach list of material specifications, color, plant species and quantity if applicable, and any other pertinent details.
- Attach copy of contractor's certificate of insurance naming both DiLucia Management Corporation and Fairways at Laguna Oaks HOA as additional insured.

Homeowner Signature: \_\_\_\_\_

*Note: Homeowner, not contractor, must sign and submit this application.*

*Office Use Only:*

APPROVED: \_\_\_\_\_ REJECTED: \_\_\_\_\_ DATE: \_\_\_\_\_

Post-construction Inspection: \_\_\_\_\_ Date \_\_\_\_\_