

# Fox Hill Condominium Association

**Anne Macy**  
Director of  
Property Management

**Michele Balch**  
Portfolio  
Community Manager

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**Website**  
Dilucia.com/fh

**Online Billing**  
Rentcafe.com

**Office Hours**  
Monday—Friday  
9-5  
Saturday & Sunday  
Closed

## Board of Trustees

Theresa Griffenburg  
**President**  
Mary Brucker  
**Secretary**  
Paul Szulewski  
**Treasurer**



## IN THIS EDITION:

- ◆ Monthly Calendar
- ◆ Water Meter Reading
- ◆ Holiday Tips
- ◆ Parking reminder

### JANUARY CALENDAR

1/1—Association fees due  
1/1— New Years Day—DMC  
Office is Closed  
1/16— Late fees assessed  
1/19— Martin Luther King Jr.  
Day

### FH WATER METER READING—

It is important to notify Michele of your meter reading no later than the 12th of February, May, August, and November.

If your meter reading is not received by the 12th a \$25.00 penalty will be added to your account.

### Winter and Holiday Tips

1. Keep trash cans covered to prevent debris around the neighborhood.
2. If you are traveling for the holidays, team up with a neighbor to have someone check your mail, walk around the house. This will make it look like you are home, and deter burglars.
3. Check your windows and doors for drafts. It will save you on your electric & heating bills.

### Parking Reminders—

Please park one car per unit on fence side during snow events. Any other vehicles should be parked on the street.